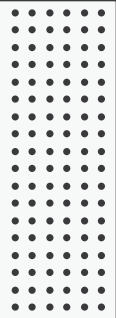


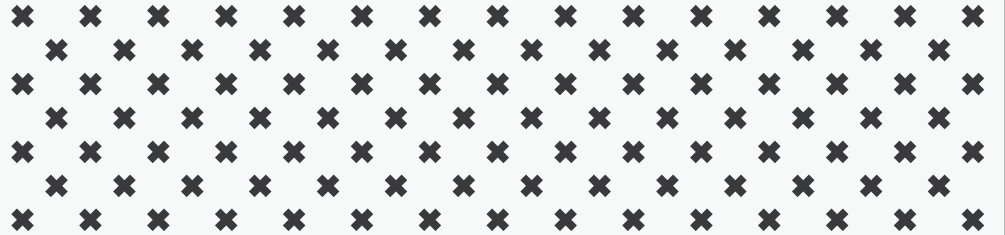
**HUNTER  
KIRA**

108A McKnight Circle, Pittsburgh, PA 15237  
919.667.3463  
hunterkira@gmail.com  
hunterkira.com  
linkedin.com/in/hunter-kira-a9957964  
instagram.com/bohemianmachine  
twitter.com/hunterkira



**OBJECTIVE**

To challenge myself and advance my skills as a junior designer in an agency, design studio or as an in house designer.

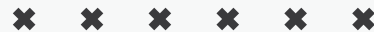


**Freelance Designer,  
Stephen Kent,  
Pittsburgh PA,  
June 2017**

Brand identity design for a local jazz musician. Created a contract, collaborated with client during initial design concepts, and presented multiple iterations through all phases of the design and printing process.

**Freelance Designer,  
Gabrielle Spacee,  
October 2017**

Revised client logo and created a business card design while working within client's existing identity guidelines. Created multiple design iterations, handled client presentations, and managed printing/foil stamp production while staying within client's budget.



**Administrative Assistant,  
Community Alternatives Inc.  
Pittsburgh PA**

**August 2017 - July 2018**

Managed client files and data, took new client information, collected and organized timesheets and weekly billing forms, answered phones, managed appointment scheduling, collaborated with other offices, and maintained a welcoming and pleasant environment for clients. The position required fast-paced multi-tasking, working within a budget, and proactive self-direction.

**EXPERIENCE**

**EDUCATION**

Bachelor of Science degree in Graphic Design with a minor in Marketing, La Roche College, May 2020. 3.8 GPA

Graphic Design studies, Community College of Allegheny County, May 2016

**ADOBE CREATIVE SUITE**

- Photoshop, InDesign, Illustrator, Dreamweaver, Muse, Xd, Premier, Acrobat, Audition, After Effects

**MICROSOFT OFFICE**

- Word, PowerPoint, Excel, Outlook

**SKILLS**

**INVOLVEMENT**

Won 3rd place in Typography for student Positive Space design competition, 2017.

Dean's List 2017 - 2018

Director of Communication, student chapter of AIGA, August 2018 - May 2019

**OTHER**

- Page Layout, Typography, Darkroom & Digital Photography, Web Design (HTML, CSS, Wordpress, Wix, Square-space), Social Media Management (Twitter, Instagram, Tumblr, YouTube)